



I, Sean VonRoenn (Sean VonRoenn), Executive Director for the organization named below, certify that the attached is true and accurate copy of the adopted 2020 budget of the Eastern Rio Blanco Metropolitan (ERBM) Recreation and Park District.



Adopted Budget 2020

Board of Directors:

Kent Walter, President
Travis Mobley, Vice President
Rob Baughman, Secretary
John Strate, Treasurer
Dan Chinn, Director

December 10, 2019

Prepared for the Board by:
Sean VonRoenn, Executive Director

2018-2020 BUDGET INFORMATION
GENERAL FUND

ERBM RECREATION AND PARK DISTRICT

Category	FY 2018	FY 2019	FY 2020
Projected Beginning Fund Balance	\$9,435,000	\$9,715,000	\$9,930,000
Personnel			
Exempt , Full Time, Part Time, Seasonal	\$1,739,600	\$1,720,000	\$1,802,000
Health/Other Employee Benefits	\$500,000	\$410,000	\$410,000
PERA Employer Match	\$243,500	\$240,000	\$252,000
Taxes, Workers Compensation, Other	\$ 98,000	\$ 70,000	\$ 65,000
TOTAL	\$2,581,100	\$2,440,000	\$2,529,000
Operations			
Utilities , Rents, Related Services	\$229,000	\$235,000	\$246,000
Contracted Services	\$238,000	\$242,000	\$254,000
TOTAL	\$467,000	\$477,000	\$500,000
Supplies			
All Departments	\$196,350	\$206,000	\$220,000
Equipment & Furniture			
All Departments	\$38,400	\$39,000	\$58,500
Board of Directors			
Meeting Supplies & Election Expenses	\$ 6,500	\$ 1,500	\$ 6,500
Donations/Partnerships	\$45,600	\$45,500	\$45,000
TOTAL	\$52,100	\$47,000	\$51,500
Travel Per Diem			
All Departments & Board of Directors	\$17,900	\$19,000	\$17,500
Fees, Memberships, Dues			
All Departments	\$49,700	\$51,000	\$47,000
Special/Misc			
Marketing/Advertising	\$45,000	\$40,000	\$39,500
Vending/Pro Shop Expenses	\$17,000	\$13,000	\$10,500
Incentives & Promotions	\$15,200	\$18,500	\$18,000
Property & Liability Insurance	\$70,000	\$70,000	\$68,000
Uniforms	\$10,500	\$ 9,500	\$ 8,500
	\$157,700	\$151,000	\$144,500
Capital Improvements			
Administration Projects	\$ 414,000	\$494,000	\$ 491,000
Operations- Projects & Equipment	\$ 166,000	\$259,000	\$ 542,000
	\$ 580,000	\$753,000	\$1,033,000
Tax Receipts Obligations			
RBC Treasurer Fee (5%)	\$162,650	\$170,000	\$170,000
Total All Expenses	\$4,302,900	\$4,353,000	\$4,771,000
+/- Adjustments	(\$362,658)	(\$568,000)	N/A
Total Expenses	\$3,940,242	\$3,785,000	\$4,771,000
	Audited	Estimated	Projected
Tabor Emergency Funds	\$129,000	\$131,000	\$150,000
REVENUE			
District Taxes -Mill Levy Generated	\$3,162,020	\$3,162,000	\$3,158,000
Fee Generated- Activities, Memberships	\$187,500	\$201,000	\$ 201,000
Other Income-Other Taxes, Grants, Product Sale	\$383,000	\$332,000	\$ 291,000
CTF- Restricted	\$16,000	\$20,000	\$ 20,000
Interest & Investments- All Accounts	\$100,000	\$125,000	\$ 175,000
Total All Revenues	\$3,848,520	\$3,840,000	\$3,845,000
+/- Adjustments	(\$188,662)	\$160,000	N/A
Total Revenues	\$3,659,858	\$4,000,000	\$3,845,000
	Audited	Estimated	Projected
Ending Fund Balance	\$9,715,442	\$9,930,000	\$9,004,000

2020 BUDGET MESSAGE

The Eastern Rio Blanco Recreation and Park District (ERBM) located in Meeker Colorado oversees the operations and maintenance of the Meeker Recreation Center and a variety of distinct facility, park and open space locations with various amenities that are either owned or leased by the District. ERBM is funded primarily by revenues from property taxes with approximately 5-10% generated through: registration fees, membership sales and investment income. The current total voter authorized mill levy assessment rate stands at 5.699 mills (last increased in 2005 by 2.5 mills for recreation center operations). The budgetary basis of accounting is a modified accrual system, under which revenues are recognized when they become measurable and available; and, expenditures are generally recognized when the related fund liability is incurred. ERBM's Amended and Restated Service Plan was adopted by the Board of County Commissioners in 2016 to reflect current status of operations and remain compliant with statutory changes.



Budget priorities for 2020 include:

- *Minimize increases in overall operating expenses based on stagnation in total county assessed property tax valuation*
- *Evaluate escalating personnel expenses through compensation plan analysis while maintaining current staffing levels*
- *Complete critical CIP expenditures in conjunction with approved asset management philosophy*
- *Continue strategic plan priorities including newly adopted fiscal "cash management" policies, investment strategy and cost recovery philosophy*
- *Work collaboratively (including grants, outside partnerships) on new capital projects, including second phase of development at Circle Park*

OPERATIONS:

The ERBM Operations Budget for 2020 is \$3,738,000 which reflects a 4% increase from 2019 budgeted operating expenses. ERBM operational expenses and personnel are divided amongst the three following departments:

- **Administration:** The Administrative Services Department oversees the following core support areas: financial accounting, audit and budget; human resources, safety and wellness programs; contract administration; marketing and communications; guest services; and information technology. Department priorities over the next year include development and implementation of agency marketing plan, customer service initiatives, and continued technology infrastructure improvements.
- **Recreation:** The Recreation Department oversees all of ERBM's wide range of programs and community-oriented activities, including: aquatics, athletics, fitness, special events, and a myriad of general educational and enrichment offerings. Additionally, this department liaisons with and works collaboratively with several essential community partners. In 2020, staff will continue to focus their efforts on providing high quality, cost efficient programming opportunities that targets the entire community.
- **Parks & Facilities:** In order to provide a safe and inviting environment to our community members and visitors, ERBM will continue to oversee housekeeping and maintenance services at various owned and/or leased parks and facilities. ERBM utilizes an automated work order management system for demand and scheduled maintenance tasks, as well as oversees ongoing asset management auditing controls.

CAPITAL IMPROVEMENTS:

The ERBM Capital Improvement Planning (CIP) Budget for 2020 is \$1,033,000 which reflects a 27% increase from 2019 budgeted CIP expenses. Additionally, ERBM's 2020 revenue budget reflects \$137,000 in projected partner/grant funding offsets for the Circle Park Pond Construction. Additional grant rewards toward this project were received in 2018 and 2019.

Significant capital projects in 2020 include: Circle Park Pond Construction \$431,000 (includes 15% contingency), Replacement of Baseball Field Lighting Systems \$135,000, Circle Park Phase II Planning \$60,000, MRC Roof Replacement \$250,000 (\$50,000+ in warranty rebate offset anticipated), mini-bus replacement \$74,000, pool boiler system replacement \$60,000, Fitness Room Equipment updates \$10,000 and Power Turf Renovator purchase \$13,000.

**RESOLUTION 2019-10
OF THE EASTERN RIO BLANCO
METROPOLITAN RECREATION & PARK DISTRICT,
MEEKER, COLORADO**



RESOLUTION TO ADOPT THE 2020 BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT, MEEKER, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2020, AND ENDING ON THE LAST DAY OF DECEMBER 2020.

WHEREAS, THE BOARD OF DIRECTORS OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT HAS APPOINTED SEAN VONROENN, EXECUTIVE DIRECTOR, TO PREPARE AND SUBMIT A PROPOSED BUDGET TO SAID GOVERNING BODY AT THE PROPER TIME, AND;

WHEREAS, SEAN VONROENN, EXECUTIVE DIRECTOR, HAS SUBMITTED A PROPOSED BUDGET TO THIS GOVERNING BODY ON OCTOBER 8, 2019 FOR ITS CONSIDERATION, AND;

WHEREAS, UPON DUE AND PROPER NOTICE, PUBLISHED OR POSTED IN ACCORDANCE WITH THE LAW, SAID PROPOSED BUDGET WAS OPEN FOR INSPECTION BY THE PUBLIC AT A DESIGNATED PLACE; A PUBLIC HEARING WAS HELD ON OCTOBER 8, 2019; AND INTERESTED TAXPAYERS WERE GIVEN THE OPPORTUNITY TO FILE OR REGISTER ANY OBJECTIONS TO SAID PROPOSED BUDGET, AND;

WHEREAS, WHATEVER INCREASES MAY HAVE BEEN MADE IN THE EXPENDITURES, LIKE INCREASES WERE ADDED TO THE REVENUES SO THAT THE BUDGET REMAINS IN BALANCE, AS REQUIRED BY LAW.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT, MEEKER, COLORADO:

SECTION 1: ESTIMATED EXPENDITURES FOR EACH FUND ARE AS FOLLOWS:

GENERAL FUND:	\$ 4,771,000
PROJECTED ENDING FUND BALANCE:	\$ 9,004,000

SECTION 2: ESTIMATED REVENUES FOR EACH FUND ARE AS FOLLOWS:

GENERAL FUND:	
ESTIMATED BEGINNING FUND BALANCE:	\$ 9,930,000
SOURCES OTHER THAN PROPERTY TAX:	\$ 687,000
PROPERTY TAX LEVY:	\$ 3,158,000

SECTION 3: THAT THE BUDGET SUBMITTED, AMENDED, AND HEREIN ABOVE SUMMARIZED BY FUND, IS HEREBY APPROVED AND ADOPTED AS THE BUDGET OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT FOR THE YEAR STATED ABOVE.

SECTION 4: THAT THE CHAIR OF THE BOARD SHALL SIGN THE BUDGET HEREBY APPROVED AND ADOPTED AND IT SHALL BE MADE PART OF THE PUBLIC RECORDS OF THE DISTRICT.

**ADOPTED, THIS 10th DAY OF DECEMBER 2019
EASTERN RIO BLANCO METROPOLITAN
RECREATION AND PARK DISTRICT**

**KENT WALTER
PRESIDENT, BOARD OF DIRECTORS**

**ROB BAUGHMAN
SECRETARY**