



1. Sean VonRoenn (Sean VonRoenn), Executive Director for the organization named below, certify that the attached is true and accurate copy of the adopted 2019 budget of the Eastern Rio Blanco Metropolitan (ERBM) Recreation and Park District.



## **Adopted Budget 2019**

### **Board of Directors:**

Kent Walter, President  
Travis Mobley, Vice President  
Rob Baughman, Secretary  
John Strate, Treasurer  
Dan Chinn, Director

**December 11, 2018**

Prepared for the Board by:  
Sean VonRoenn, Executive Director

2017-2019 BUDGET INFORMATION  
GENERAL FUND

ERBM RECREATION AND PARK DISTRICT

Category	FY 2017	FY 2018	FY 2019
<b>Projected Beginning Fund Balance</b>	<b>\$10,472,390</b>	<b>\$9,435,000</b>	<b>\$9,620,000</b>
<b>Personnel</b>			
Exempt , Full Time, Part Time, Seasonal	\$1,725,000	\$1,739,600	\$1,720,000
Health/Other Employee Benefits	\$410,000	\$500,000	\$410,000
PERA Employer Match	\$242,000	\$243,500	\$240,000
Taxes, Workers Compensation, Other	\$ 92,400	\$ 98,000	\$ 70,000
<b>TOTAL</b>	<b>\$2,469,400</b>	<b>\$2,581,100</b>	<b>\$2,440,000</b>
<b>Operations</b>			
Utilities , Rents, Related Services	\$234,000	\$229,000	\$235,000
Contracted Services	\$273,000	\$238,000	\$242,000
<b>TOTAL</b>	<b>\$507,000</b>	<b>\$467,000</b>	<b>\$477,000</b>
<b>Supplies</b>			
All Departments	\$203,700	\$196,350	\$206,000
<b>Equipment &amp; Furniture</b>			
All Departments	\$41,500	\$38,400	\$39,000
<b>Board of Directors</b>			
Meeting Supplies & Election Expenses	\$ 1,500	\$ 6,500	\$ 1,500
Donations/Partnerships	\$36,000	\$45,600	\$45,500
<b>TOTAL</b>	<b>\$37,500</b>	<b>\$52,100</b>	<b>\$47,000</b>
<b>Travel Per Diem</b>			
All Departments & Board of Directors	\$21,000	\$17,900	\$19,000
<b>Fees, Memberships, Dues</b>			
All Departments	\$53,000	\$49,700	\$51,000
<b>Special/Misc</b>			
Marketing/Advertising	\$48,000	\$45,000	\$40,000
Vending/Pro Shop Expenses	\$17,000	\$17,000	\$13,000
Incentives & Promotions	\$16,800	\$15,200	\$18,500
Property & Liability Insurance	\$70,000	\$70,000	\$70,000
Uniforms	\$10,500	\$10,500	\$ 9,500
	\$162,300	\$157,700	\$151,000
<b>Capital Improvements</b>			
Administration Projects	\$1,526,000	\$ 414,000	\$494,000
Operations- Projects & Equipment	\$ 195,000	\$ 166,000	\$259,000
	\$1,721,000	\$ 580,000	\$753,000
<b>Tax Receipts Obligations</b>			
RBC Treasurer Fee (5%)	\$167,600	\$162,650	\$170,000
<b>Total All Expenses</b>	<b>\$5,386,000</b>	<b>\$4,302,900</b>	<b>\$4,353,000</b>
<b>+/- Adjustments</b>	<b>(\$429,000)</b>	<b>(\$581,000)</b>	<b>N/A</b>
<b>Total Expenses</b>	<b>\$4,955,000</b>	<b>\$3,722,000</b>	<b>\$4,353,000</b>
	<b>Audited</b>	<b>Estimated</b>	<b>Projected</b>
<b>Tabor Emergency Funds</b>	<b>\$162,000</b>	<b>\$129,000</b>	<b>\$131,000</b>
<b>REVENUE</b>			
District Taxes -Mill Levy Generated	\$3,352,000	\$3,162,020	\$3,162,000
Fee Generated- Activities, Memberships	\$185,000	\$187,500	\$201,000
Other Income-Other Taxes, Grants, Product Sale	\$133,000	\$383,000	\$332,000
CTF- Restricted	\$20,000	\$16,000	\$20,000
Interest & Investments- All Accounts	\$75,000	\$100,000	\$125,000
<b>Total All Revenues</b>	<b>\$3,765,000</b>	<b>\$3,848,520</b>	<b>\$3,840,000</b>
<b>+/- Adjustments</b>	<b>\$153,000</b>	<b>\$58,480</b>	<b>N/A</b>
<b>Total Revenues</b>	<b>\$3,918,000</b>	<b>\$3,907,000</b>	<b>\$3,840,000</b>
	<b>Audited</b>	<b>Estimated</b>	<b>Projected</b>
<b>Ending Fund Balance</b>	<b>\$9,435,000</b>	<b>\$9,620,000</b>	<b>\$9,107,000</b>

## 2019 BUDGET MESSAGE

The Eastern Rio Blanco Recreation and Park District (ERBM) located in Meeker Colorado oversees the operations and maintenance of the Meeker Recreation Center and a variety of distinct facility, park and open space locations with various amenities that are either owned or leased by the District. ERBM is funded primarily by revenues from property taxes with approximately 5-10% generated through: registration fees, membership sales and investment income. The current total voter authorized mill levy assessment rate stands at 5.699 mills (last increased in 2005 by 2.5 mills for recreation center operations). The budgetary basis of accounting is a modified accrual system, under which revenues are recognized when they become measurable and available; and, expenditures are generally recognized when the related fund liability is incurred. ERBM's Amended and Restated Service Plan was adopted by the Board of County Commissioners in 2016 to reflect current status of operations and remain compliant with statutory changes.



Budget priorities for 2019 include:

- *Maintain current level of overall operating expenses based on stagnation in total county assessed property tax valuation*
- *Decrease overall personnel expenses through benefit savings while maintaining levels of staffing*
- *Complete critical CIP expenditures in conjunction with approved asset management philosophy*
- *Continue strategic plan priorities including adopted investment strategy and cost recovery philosophy*
- *Seek out partner funding toward larger approved CIP priorities*

### OPERATIONS:

The ERBM Operations Budget for 2019 is \$3,600,000 which reflects a 3% decrease from 2018 budgeted operating expenses. ERBM operational expenses and personnel are divided amongst the three following departments:

- **Administration:** The Administrative Services Department oversees the following core support areas: financial accounting, audit and budget; human resources, safety and wellness programs; contract administration; marketing and communications; guest services; and information technology. Department priorities over the next year include development and implementation of agency marketing plan, customer service initiatives, and continued technology infrastructure improvements.
- **Recreation:** The Recreation Department oversees all of ERBM's wide range of programs and community-oriented activities, including: aquatics, athletics, fitness, special events, and a myriad of general educational and enrichment offerings. Additionally, this department liaison's with and works collaboratively with several essential community partners. In 2019, staff will continue to focus their efforts on providing high quality, cost efficient programming opportunities that targets the entire community.
- **Parks & Facilities:** In order to provide a safe and inviting environment to our community members and visitors, ERBM will continue to oversee housekeeping and maintenance services at various owned and/or leased parks and facilities. ERBM utilizes an automated work order management system for demand and scheduled maintenance tasks, as well as oversees ongoing asset management auditing controls.

### CAPITAL IMPROVEMENTS:

The ERBM Capital Improvement Planning (CIP) Budget for 2019 is \$753,000 which reflects a 23% increase from 2018 budgeted CIP expenses. Additionally, ERBM's 2019 CIP budget reflects \$176,000 in projected partner/grant funding offsets for the Circle Park Pond Construction, bringing the District's total commitment on this project to \$249,000 for 2019. Additional grant rewards toward this project were received in 2018.

Significant capital projects in 2019 include: Circle Park Pond Construction (\$425,000), Replacement of Softball Field Lighting Systems (\$118,000 - \$78,000 for equipment, and \$30,000 for installation), Circle Park Phase II Planning (\$60,000), Small Pool Slide (\$19,000), Audio System Improvements (\$25,000), Spa UV Filter (\$25,000), Utility Vehicle Replacement (\$24,000) as well as other minor repair and replacement items.

**RESOLUTION 2018-07  
OF THE EASTERN RIO BLANCO  
METROPOLITAN RECREATION & PARK DISTRICT,  
MEEKER, COLORADO**



**RESOLUTION TO ADOPT THE 2019 BUDGET**

**A RESOLUTION** SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT, MEEKER, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2019, AND ENDING ON THE LAST DAY OF DECEMBER 2019.

**WHEREAS**, THE BOARD OF DIRECTORS OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT HAS APPOINTED SEAN VONROENN, EXECUTIVE DIRECTOR, TO PREPARE AND SUBMIT A PROPOSED BUDGET TO SAID GOVERNING BODY AT THE PROPER TIME, AND;

**WHEREAS**, SEAN VONROENN, EXECUTIVE DIRECTOR, HAS SUBMITTED A PROPOSED BUDGET TO THIS GOVERNING BODY ON OCTOBER 9, 2018 FOR ITS CONSIDERATION, AND;

**WHEREAS**, UPON DUE AND PROPER NOTICE, PUBLISHED OR POSTED IN ACCORDANCE WITH THE LAW, SAID PROPOSED BUDGET WAS OPEN FOR INSPECTION BY THE PUBLIC AT A DESIGNATED PLACE; A PUBLIC HEARING WAS HELD ON OCTOBER 9, 2018; AND INTERESTED TAXPAYERS WERE GIVEN THE OPPORTUNITY TO FILE OR REGISTER ANY OBJECTIONS TO SAID PROPOSED BUDGET, AND;

**WHEREAS**, WHATEVER INCREASES MAY HAVE BEEN MADE IN THE EXPENDITURES, LIKE INCREASES WERE ADDED TO THE REVENUES SO THAT THE BUDGET REMAINS IN BALANCE, AS REQUIRED BY LAW.

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF DIRECTORS OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT, MEEKER, COLORADO:

SECTION 1: ESTIMATED EXPENDITURES FOR EACH FUND ARE AS FOLLOWS:

GENERAL FUND:	\$ 4,353,000
PROJECTED ENDING FUND BALANCE:	\$ 9,107,000

SECTION 2: ESTIMATED REVENUES FOR EACH FUND ARE AS FOLLOWS:

GENERAL FUND:	
ESTIMATED BEGINNING FUND BALANCE:	\$ 9,620,000
SOURCES OTHER THAN PROPERTY TAX:	\$ 678,000
PROPERTY TAX LEVY:	\$ 3,162,000

SECTION 3: THAT THE BUDGET SUBMITTED, AMENDED, AND HEREIN ABOVE SUMMARIZED BY FUND, IS HEREBY APPROVED AND ADOPTED AS THE BUDGET OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT FOR THE YEAR STATED ABOVE.

SECTION 4: THAT THE CHAIR OF THE BOARD SHALL SIGN THE BUDGET HEREBY APPROVED AND ADOPTED AND IT SHALL BE MADE PART OF THE PUBLIC RECORDS OF THE DISTRICT.

**ADOPTED, THIS 11<sup>th</sup> DAY OF DECEMBER 2018  
EASTERN RIO BLANCO METROPOLITAN  
RECREATION AND PARK DISTRICT**

**KENT WALTER  
PRESIDENT, BOARD OF DIRECTORS**

**ROB BAUGHMAN  
SECRETARY**

**RESOLUTION 2018-08  
OF THE EASTERN RIO BLANCO  
METROPOLITAN RECREATION & PARK DISTRICT,  
MEEKER, COLORADO**



**RESOLUTION TO SET MILL LEVIES**

**A RESOLUTION** LEVYING GENERAL PROPERTY TAXES TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT, MEEKER, COLORADO, FOR THE BUDGET YEAR OF 2019.

**WHEREAS**, THE BOARD OF DIRECTORS OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT HAS ADOPTED THE ANNUAL BUDGET IN ACCORDANCE WITH THE LOCAL GOVERNMENT BUDGET LAW, ON DECEMBER 11, 2018, AND;

**WHEREAS**, THE AMOUNT OF MONEY NECESSARY TO BALANCE THE BUDGET FOR GENERAL OPERATION EXPENSES IS \$4,353,000 AND;

**WHEREAS**, THE 2018 VALUATION FOR ASSESSMENT FOR THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT AS CERTIFIED BY THE COUNTY ASSESSOR IS \$554,779,570

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF DIRECTORS OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT, MEEKER, COLORADO:

SECTION 1: THE PURPOSE OF MEETING ALL GENERAL OPERATING AND CAPITAL EXPENSES OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT DURING THE 2019 BUDGET YEAR, THERE IS LEVIED A MILL LEVY RATE TAX OF 5.699 MILLS UPON EACH DOLLAR TO THE TOTAL VALUATION FOR ASSESSMENT OF ALL TAXABLE PROPERTY WITHIN THE DISTRICT FOR THE YEAR OF 2018.

SECTION 2: THE CHAIRMAN OF THE BOARD IS HEREBY AUTHORIZED AND DIRECTED TO IMMEDIATELY CERTIFY TO THE COUNTY COMMISSIONERS OF RIO BLANCO COUNTY, COLORADO, THE MILL LEVIES FOR THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT AS HEREIN ABOVE DETERMINED AND SET.

**ADOPTED, THIS 11<sup>TH</sup> DAY OF DECEMBER 2018  
EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT**

  
**KENT WALTER  
PRESIDENT, BOARD OF DIRECTORS**

  
**ROB BAUGHMAN  
SECRETARY**

**CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments**

TO: County Commissioners<sup>1</sup> of Rio Blanco County, Colorado.

On behalf of the Eastern Rio Blanco Metropolitan Recreation & Park District,  
 (taxing entity)<sup>A</sup>  
 the Board of Directors  
 (governing body)<sup>B</sup>  
 of the Eastern Rio Blanco Metropolitan Recreation & Park District  
 (local government)<sup>C</sup>

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 554,779,570 assessed valuation of:  
 (GROSS<sup>D</sup> assessed valuation, Line 2 of the Certification of Valuation Form DLG 57<sup>E</sup>)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area<sup>F</sup> the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 554,779,570  
 (NET<sup>G</sup> assessed valuation, Line 4 of the Certification of Valuation Form DLG 57)

Submitted: 12/12/2018 for budget/fiscal year 2019.  
 (not later than Dec. 15) (mm/dd/yyyy) (yyyy)

PURPOSE (see end notes for definitions and examples)	LEVY <sup>2</sup>	REVENUE <sup>2</sup>
1. General Operating Expenses <sup>H</sup>	<u>5.699</u> mills	<u>\$ 3,161,689.00</u>
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction <sup>I</sup>	< > mills	\$
<b>SUBTOTAL FOR GENERAL OPERATING:</b>	<b>5.699</b> mills	<b>\$ 3,161,689.00</b>
3. General Obligation Bonds and Interest <sup>J</sup>	_____ mills	\$ _____
4. Contractual Obligations <sup>K</sup>	_____ mills	\$ _____
5. Capital Expenditures <sup>L</sup>	_____ mills	\$ _____
6. Refunds/Abatements <sup>M</sup>	_____ mills	\$ _____
7. Other <sup>N</sup> (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
<b>TOTAL:</b> [Sum of General Operating Subtotal and Lines 3 to 7]	<b>5.699</b> mills	<b>\$3,161,689.00</b>

Contact person: (print) Sean VonRoenn Daytime phone: (970) 878- 7410  
 Signed:  Title: Executive Director

Include one copy of this tax entity's completed form when filing the local government's budget by January 31st, per 29-1-113 C.R.S., with the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, CO 80203. Questions? Call DLG at (303) 866-2156.

<sup>1</sup> If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.  
<sup>2</sup> Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

**RESOLUTION 2018-09  
OF THE EASTERN RIO BLANCO  
METROPOLITAN RECREATION & PARK DISTRICT,  
MEEKER, COLORADO**



**RESOLUTION TO APPROPRIATE SUMS OF  
MONEY**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT, MEEKER, COLORADO, FOR 2019.

**WHEREAS**, THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT HAS ADOPTED THE ANNUAL BUDGET IN ACCORDANCE WITH THE LOCAL GOVERNMENT BUDGET LAW, ON DECEMBER 11, 2018, AND;

**WHEREAS**, THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT HAS MADE PROVISION THEREIN FOR REVENUES IN AN AMOUNT EQUAL TO OR GREATER THAN THE TOTAL PROPOSED EXPENDITURES AS SET FORTH IN SAID BUDGET, AND;

**WHEREAS**, IT IS NOT ONLY REQUIRED BY LAW, BUT ALSO NECESSARY TO APPROPRIATE THE REVENUES PROVIDED IN THE BUDGET TO AND FOR THE PURPOSES DESCRIBED BELOW, SO AS NOT TO IMPAIR THE OPERATION OF THE DISTRICT.

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF DIRECTORS OF THE EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT, MEEKER, COLORADO, THAT THE FOLLOWING SUMS ARE HEREBY APPROPRIATED FROM THE REVENUE OF THE DISTRICT TO EACH FUND FOR PURPOSES STATED:

**GENERAL FUND ESTIMATED EXPENSES:**

COMPENSATION & BENEFIT EXPENSE	\$ 2,440,000
OPERATIONS	\$ 477,000
SUPPLIES	\$ 206,000
EQUIPMENT & FURNITURE	\$ 39,000
BOARD OF DIRECTORS	\$ 47,000
EMPLOYEE/BOARD TRAVEL	\$ 19,000
FEES, MEMBERSHIPS & DUES	\$ 51,000
ADDITIONAL SERVICES & MISC	\$ 151,000
CAPITAL IMPROVEMENTS	\$ 753,000
TAX RECIEPTS OBLIGATIONS	\$ 170,000
<b>TOTAL GENERAL FUND</b>	<b>\$4,353,000</b>

**ADOPTED, THIS 11<sup>th</sup> DAY OF DECEMBER 2018  
EASTERN RIO BLANCO METROPOLITAN  
RECREATION AND PARK DISTRICT**

**KENT WALTER  
PRESIDENT, BOARD OF DIRECTORS**

**ROB-BAUGHMAN, SECRETARY**