

REQUEST FOR DISTRICT RESOURCES - CASH ONLY OR CASH & OTHER RESOURCES
SPONSORSHIP/DONATION



DATE SUBMITTED: _____

1. Organization Information

Organization Name: _____

Type: _____ Nonprofit _____ Governmental, Special District or School District

Mailing Address: _____

Contact Name: _____

Phone: _____ Email: _____

2. Description of Request

Activity/Event/Project Name: _____

Cash Requested: \$ _____

Other Resources, if any, requested:

Equipment (Borrowed): Examples include, but are not limited to: tents, stages, bleachers, various motorized, projectors, audio, others. (list of items requested, include timeline):

Supplies, Materials, Other Consumables: (describe items, include quantities)

Advertising/Marketing: (describe, include timeline)

ERBM Staff: (include number of staff and total hours needed)

Other: (describe)

If awarded, describe how the funds and/or other resources will be used.

Explain how the request benefits your organization and aligns with ERBM Recreation and Park District's mission and services.

3. Financial Information

Total Activity/Event/Project Budget :\$ _____

Percentage of budget from organization: _____

Percentage of budget from other sources (not including this request): _____

Describe the impacts should ERBM award partial funds or deny the request.

Is your organization currently benefiting or has benefited from ERBM resources in the past?

_____ Yes _____ No

If yes, list by year, include total cash awarded and other resources provided:

Organization Representative Signature/Date _____

Administrative Use Only

Date Reviewed: _____

Total Cash Requested: \$ _____

Total Value of Other Resources: \$ _____

Recommendations/Comments:

Board Meeting Date: _____

Outcome: