



EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT

April 19, 2022

The regular meeting of the Board of Directors for the Eastern Rio Blanco Metropolitan Recreation & Park District was held on April 19, 2022, at the Meeker Recreation Center located at 101 Ute Road, Meeker, CO 81641.

Board Members Present:

Travis Mobley, Vice President
Rob Baughman, Secretary

John Strate, Treasurer
Dan Chinn, Director

Also Present:

Sean VonRoenn, Executive Director
Dondi Glasscock, Administrative Services Manager
Cathy Kiser, Human Resources Administrator

Katie Day, Recreation Supervisor
Vonni Massey, Administrative Services Supervisor

Visitors:

Tawny Halandras, Mountain Valley Bank
Aaron Grimes, Visitor

Katrina Ward, Visitor
Kim Kendall, Visitor

1. Call to Order, Roll Call, & Pledge of Allegiance

- Vice President Mobley called the meeting to order at 6:00pm.
- Roll call: President Walter: absent; Vice President Mobley: here; Secretary Baughman: here; Treasurer Strate: here; Director Chinn: here.
- Pledge of Allegiance was recited.

2. Adopt/Amend Agenda

- Director Strate made a motion to adopt the agenda as presented. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.

3. Visitor Comments

- None.

4. Regular Business

- a. Action Items

- i. Consideration of a Request for Funds and Other Resources from Mountain Valley Bank for Summer Festival
 - The board requested that Tawny Halandras provides a list of all the entities and profits made from the 2022 Summer Festival.
 - Director Strate made a motion to approve the Request for Funds and Other Resources from Mountain Valley Bank in the amount of \$3,000 and in-kind staff hours. Director Baughman seconded the motion. Roll call vote. Motion passed unanimously.
- ii. Consideration of a Patron's Proposal to Extend Operations Hours at Meeker Recreation Center
 - The Board proposed holding a trial period in the fall for two days a week. They suggested extending hours on Mondays and Wednesdays to 8:00pm beginning in September and running for three months. The board requested staff set target parameters, defining what a successful trial would look like. Prior to the trial, staffing will be assessed to ensure there is appropriate coverage available for the extension.
 - No action was taken.
- iii. Consideration of a Request to Increase the Budget for the MRC Fit Room Expansion Project
 - Director Chinn made a motion to approve the Request to Increase the Budget for the MRC Fit Room Expansion Project, not to exceed \$40,000. Director Strate seconded the motion. Roll call vote. Motion passed unanimously.
- iv. Amend/Adopt Minutes (March 15, 2022)
 - Director Chinn made a motion to adopt the minutes for March 15, 2022. Director Strate seconded the motion. Roll call vote. Motion passed unanimously.
- v. Approval of Monthly Financial and First Quarter Reports
 - Revenues and Expenditures:
 - Membership and Drop-In income are both up significantly year to date.
 - Investment income is down significantly.
 - Personnel continues to show savings.
 - Total Contracted is expecting a surplus that will be used partially for the MRC Fit Room Expansion project.
 - Vouchers:
 - Manager Plus contract renewal for \$10,710.
 - February legal costs were \$162.50 for election work.
 - First Quarter Reports:
 - Personnel and Benefits:
 - Personnel is slightly down due to a non-filled full-time position.
 - Due to receiving a rebate last year on the pool, benefits this year appear to be up.
 - CIP:
 - Though none of the budget has been expended yet, CIP work will commence in May.
 - The Natatorium Dehumidification Replacement, MRC Parking Lot Replacement, and the IT-Fiber LAN Installation Projects are all on track according to contracts.
 - Request for Funds/Other Resources and General Agreements:
 - \$7,755 remains in the budget for allocations after this evening's request from Mountain Valley Bank.
 - Quarterly Investments:
 - Market fluctuations reflect current holdings.

- \$4,831,439 is held in ColoTrust Edge and \$3,053,844 is held in ColoTrust General. With the remaining \$910,918 left in maturing CD's.

- When the new board is seated, an investment committee will be developed to review fiscal policy and propose recommendations for potential investment changes to the full board for consideration.

Unbudgeted:

- Two small non-budgeted items have been purchased year to date.

Usage:

- Year to date usage has increased by a little over two thousand from last year.

- Director Strate made a motion to approve the Monthly Financial and First Quarter Reports. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.

b. Informational Items

i. Executive Director's Report

- The first walkthrough for Circle Park Phase II was completed today with four companies present. The second walkthrough will be held on Friday, April 22nd. Questions will be allowed through next week and then an official RFI will be released to the interested firms. Bids are due by May 3rd and will be presented to the Board on at the May 17th regular meeting.

- An ADA Audit is currently underway. The report will be brought to the board later this summer.

ii. Request for Board Members to be Election Canvas Judge

- Director Chinn will assist as an Election Canvas Judge on May 11th.

- Outgoing board members must be present at the May 17th board meeting until the new board members are sworn in.

5. Other Business

- Executive Director VonRoenn proposed holding a special meeting on June 14th at 6:00pm to discuss the personnel compensation plan and health benefits analysis, as well as cost recovery.

6. Adjournment

Director Baughman made a motion to adjourn the meeting at 7:00pm. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.