



EASTERN RIO BLANCO METROPOLITAN RECREATION AND PARK DISTRICT

December 14, 2021

The regular meeting of the Board of Directors for the Eastern Rio Blanco Metropolitan Recreation & Park District was held on December 14, 2021, at the Meeker Recreation Center located at 101 Ute Road, Meeker, CO 81641.

Board Members Present:

Kent Walter, President

Travis Mobley, Vice President

Rob Baughman, Secretary

John Strate, Treasurer

Dan Chinn, Director

Also Present:

Sean VonRoenn, Executive Director

Dondi Glasscock, Administrative Services Manager

Rodney Gerloff, Parks and Facilities Manager

Shelly Rogers, Recreation Manager

Cathy Kiser, Human Resources Administrator

Vonni Massey, Administrative Services Supervisor

Visitors:

None.

1. Call to Order, Roll Call, & Pledge of Allegiance

-President Walter called the meeting to order at 6:00pm.

-Roll call: President Walter: here; Vice President Mobley: here; Secretary Baughman: here; Treasurer Strate: here; Director Chinn: here.

-Pledge of Allegiance was recited.

2. Adopt/Amend Agenda

-Director Baughman made a motion to adopt the agenda as presented. Director Mobley seconded the motion. Roll call vote. Motion passed unanimously.

3. Visitor Comments

-None.

4. Regular Business

a. Action Items

i. Consideration of Resolution 2021-07 to Adopt the Budget

-Director Mobley made a motion to approve Resolution 2021-07 to Adopt the 2022 Budget as presented. Director Strate seconded the motion. Roll call vote. Motion passed unanimously.

ii. Consideration of Resolution 2021-08 to Set Mill Levies for 2022

- Director Strate made a motion to approve Resolution 2021-08 to Set Mill Levies for 2022 as presented. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.
- iii. Consideration of Resolution 2021-09 to Appropriate Sums of Money for 2022
 - Director Mobley made a motion to adopt Resolution 2021-09 to Appropriate Sums of Money for 2022 as presented. Director Chinn seconded the motion. Roll call vote. Motion passed unanimously.
- iv. Consideration of Resolution 2021-10 to Establish Legal Holidays for 2022
 - Director Strate made a motion to adopt Resolution 2021-10 to Establish Legal Holidays for 2022 as presented. Director Mobley seconded the motion. Roll call vote. Motion passed unanimously.
- v. Consideration of Resolution 2021-11 to Approve Meeting Schedule for 2022
 - Director Mobley made a motion to adopt Resolution 2021-11 to Approve Meeting Schedule for 2022 as presented. Director Strate seconded the motion. Roll call vote. Motion passed unanimously.
- vi. Consideration of Contractor Bid from Trane for 2022 MRC Natatorium Dehumidification System Replacement Project
 - Director Chinn made a motion to approve the Contract Bid from Trane for 2022 MRC Natatorium Dehumidification Replacement Project as presented. Director Baughman seconded the motion. Roll call vote. Motion passed unanimously.
- vii. Approval of Request for Proposals (RFP) Announcement and Publication for 2022 MRC Parking Lot Asphalt Replacement Project
 - Director Strate made a motion to approve the Request for Proposals (RFP) Announcement and Publication for 2022 MRC Parking Lot Asphalt Replacement Project as presented. Director Mobley seconded the motion. Roll call vote. Motion passed unanimously.
- viii. Approval of Financial Reports- Balance Sheet, Revenue and Expenditure Summary, and Vouchers
 - Revenue and Expenditures:
 - \$100,000 more in taxes have been received than projected.
 - Drop-in income is up due to the fee increases made this year.
 - Total revenue is also over the projected amount.
 - Personnel is down due to cost saving measures taken throughout this year.
 - The overall net deficit will be less than projected.
 - Vouchers:
 - \$75,193.61 was paid to QYPSYS LLC for the IT Project: Fiber Equipment.
 - \$2,662.20 was paid to Jones & DeMille Engineering for Circle Park Project: Annual Mitigation Monitoring Report. This is a fee the District will incur for the next four years.
 - \$933 was paid to Dufford, Waldek, Milburn, & Krohn LLP for Circle Park Pond water rights work. The District's water right decree has been finalized and once an agreement with CPW is completed final billing should be received early in 2022. Board encouraged ED to see if there were any way to minimize ongoing costs for this legal work.
 - \$1,094 was paid to Ireland Stapleton Pryor & Pascoe, PC for October legal fees for work on the MOU with the Town and handbook changes related to drug testing policies.
 - \$1,042 was paid to Meeker Collision Repair for a bus window replacement.

-Director Mobley made a motion to approve the Financial Reports- Balance Sheet, Revenue and Expenditure Summary, and Vouchers as presented. Director Baughman seconded the motion. Roll call vote. Motion passed unanimously.

ix. Amend/Adopt Minutes (November 16th)

-On page two, under action item 4.a.iv., seventh line down, "revenue has over anticipated" will be changed to "revenue was over anticipated".

-Director Chinn made a motion to amend Minutes for November 16th amending page two, under action item 4.a.iv., seventh line down to read "Total revenue was over anticipated projections". Director Strate seconded the motion. Roll call vote. Motion passed unanimously.

b. Informational Items

i. Department Operations and Executive Director's Report

-None.

ii. 2022 District Property, Liability, and Worker's Compensation Insurance Policies Summary

-Overall cost has increased by 4%.

-Terms and conditions remain the same.

-Worker's Compensation premiums have decreased by approximately \$3,500.

-The proposed 2022 total annual premium is \$85,057.

5. Other Business

-Next year, three board member terms will be ending. Director Baughman and Director Chinn announced that they will not be running for re-election. Administrator Kiser notified the Board that the District will publish a Call for Nominations beginning January 23rd-February 25th, 2022, however self-nominations can be submitted as soon as January 1st, 2022. Director Walter encouraged board members that will not be re-running to recruit community members. Board members elected in 2022 will serve a three-year term.

-The Board set a special meeting date to discuss strategic planning in regards to budget stabilization on March 29, 2022 at 6:00pm and committed to develop action items for consideration at the regular meeting in April.

6. Adjournment

Director Baughman made a motion to adjourn the meeting at 7:09pm. Director Strate seconded the motion. Roll call vote. Motion passed unanimously.